



ORATIA DISTRICT SCHOOL

'A community striving to succeed and acting with integrity'

REPORTING TO PARENTS / CAREGIVERS AND WHANAU POLICY

RATIONALE

The Oratia School Board of Trustees, with the principal and teaching staff, is required to report to students and their parents, caregivers and whānau on each individual student's progress and achievement in relation to National Standards.

They are also required to report to the school's community on the progress and achievement of students as a whole, including Māori students, and identified target groups in relation to National Standards. (National Administration Guideline 2 and 2A)

PURPOSES

- Oratia District School recognises the importance of being proactive in establishing and maintaining positive home-school partnerships. This is essential in developing and maintaining a good learning environment for the child.
- This policy exists to ensure that there is a clear framework for regular and effective information flow between the teaching staff and parents, caregivers and whānau. It is our expectation that parents, caregivers and whānau will be fully informed regarding their child's whole development including progress, achievement, attitude, behaviour, and learning challenges, and that they are able to contribute to their child's overall development plan in partnership with the classroom teacher.

GUIDELINES

1. Our school will operate in an environment where teachers are accessible to parents. This will facilitate informal reporting.
2. Parents, caregivers and whānau have full access to documents pertaining to their child's achievement.
3. Weekly school newsletters and the school website keep parents informed of school events.
4. Parents, caregivers and whānau will receive two formal school reports each year which will indicate their child's learning progress and achievement in relation to the national standards.
5. Parents, caregivers and whānau will have at least two formal opportunities to meet with teachers to discuss their child's learning needs, next learning steps and how to support their child.
6. The Principal and Senior staff will report to the board annually on the progress and achievement in relation to the National Standards of all students and those students targeted and identified as stated in the National Administration Guidelines.

ASSOCIATED POLICIES

This policy is to be read in conjunction with the existing Assessment Policy and Assessment Overview.

Initiated: May 1996

Ratified: May 1996

Reviewed: August 1999, September 2002, June 2005, July 2007, November 2011

**Refer NAG 2
NAG2a**