

# CURRICULUM DELIVERY POLICY

## RATIONALE

- The Board of Trustees is committed to raising student achievement by providing learning and teaching programmes which are based on the Oratia District School Curriculum.
- The Oratia District School Curriculum is developed from the New Zealand Curriculum.
- Quality learning requires thorough teacher planning, preparation, reflection and classroom management.

## PURPOSES

1. To raise student achievement.
2. To ensure teachers complete the teaching cycle of plan-teach-reflect and plan.
3. To ensure effective use of class time.
4. To ensure appropriate resources and professional learning are provided to implement the Oratia District School Curriculum.
5. To ensure classes will be able to operate as normal in the teachers' absence.

## GUIDELINES

1. Teacher planning and evaluation must follow guidelines specified at the beginning of each year by the Principal and senior staff.
2. Planning must include daily, weekly and long term planning.
3. Senior teachers will be responsible for ensuring planning requirements are complied with.
4. Planning and teaching will reflect each teacher's individual teaching style, will be flexible and on-going and will include the learning intentions, success criteria and assessment tasks.
5. Teachers will prepare current organisational timetables reflecting an appropriate balance in curriculum allocation as specified by senior teachers and reflecting the guidelines in the NZ Curriculum.
6. Each teacher will have personal copies of the NZ Curriculum document as produced by the Ministry of Education and staff will be involved in professional development to support the implementation of the curriculum.
7. Teachers will all have specific curriculum responsibilities to support the provision of resources, materials and equipment in the school to meet the needs of children and the curriculum.
8. Class learning programmes and teachers' planning will reflect NZ Curriculum and school policies.
9. Monitoring of curriculum delivery through teacher planning and classroom programmes will be regularly carried out by the Principal, Deputy Principals and Senior Teachers in some or all of the following ways where appropriate.
  - Learning team meetings
  - Observation in classrooms
  - Review of planning documents
  - Co-operative planning, teaching and evaluation
  - The appraisal process
  - Non-structured teacher discussions/conversations
  - Review of assessment data, setting achievement targets and tracking student achievement in relation to the National Standards.
11. Each year, BOT and staff will review relevant policies, the school strategic plan, action plans, resource provision and teaching programmes.
12. The curriculum focus will reflect staff priorities, the appraisal process and MOE curriculum developments.

## CONCLUSION

Efficient and effective curriculum delivery through planning, preparation, resource allocation and classroom programmes is necessary for successful teaching and learning.

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Refer to NAG 1