

BUS TRANSPORT POLICY

RATIONALE

Oratia District School is the fund holder school for the directly resourced West Coast Transport Network Group (WCTNG), which oversees bus transport for Henderson High, Bruce McLaren Intermediate and Oratia Schools. The West Coast Transport Network Group has a Memorandum of Agreement with the Ministry of Transport.

PURPOSES

1. To establish the responsibilities of staff , students and parents.
2. To establish the responsibilities of the bus company.

GUIDELINES

1. The bus duty teachers are responsible for supervising the children on to the buses.
2. A senior staff member will always be available for any enquiries regarding buses until at least 4.00 pm each school day.
3. Bus loadings will be monitored by staff.
4. Children are expected to be seated at all times while the bus is in motion, and behave in a sensible and safe manner.
5. Children are not to eat or drink on the buses.
6. Bus Safety Teams are appointed to assist with supervision.
7. In extreme cases of misbehaviour, after parents have been notified in writing, a child can be put off a bus for a period deemed appropriate by the school.
8. Bus drivers have the right to stop the bus at any time when driving is at risk because of disturbances within the bus. Drivers can separate disruptive passengers before proceeding.

CONCLUSION

This policy should be read in conjunction with the Road Safety Policy and Procedures and in association with the Ministry of Education “Guidelines for Working as a Network”, www.minedu.govt.nz.schooltransport

Initiated	1 April 1993
Ratified	November 2010
Reviewed	May 1997 June 2003 November 2010