

INTERNATIONAL STUDENTS POLICY

RATIONALE

As part of the requirements for the Code of Practice for the Pastoral Care of International Students, each school will require a policy on International Students and international group students.

PURPOSES

1. To establish what constitutes an international student.
2. To establish what constitutes international group student.
3. To outline the position of international students / international group students in relation to our enrolment policy.
4. To establish school guidelines for the care and treatment of international students / international group students.

GUIDELINES

(A) INTERNATIONAL STUDENTS –

International Students Definition – Please refer to Code of Practice for the Pastoral Care of International Students

1. Overseas students at the school must be entered on the roll.
2. This school will accept the enrolment of international students up to a maximum of two per room.
3. If a child withdraws from a placement after the payment of fees and before the expected completion date of their visit, a refund of fees may be applicable as set out in the refund conditions for international students.

(B) INTERNATIONAL GROUP STUDENTS -

Group Student Definition – Please refer to Code of Practice for the Pastoral Care of International Students

1. Oratia District School's policies and procedures relating to the Code of Practice will apply to group students – see policies and procedures, application and information sheet within the Code of Practice document.
2. Information given to group students will be adjusted to meet the requirements of the particular group and period of study. Such information will be provided in writing and separately.
3. An application / enrolment form will be completed for each student, giving full contact details and any special health, learning or other needs.
 - a. For students under 18 years, individual forms must be signed by the parent and this forms the contract between the school and the parent.
4. All group student arrangements and conditions shall be set out in an agreement to be signed by the school and the group organiser.
5. Supervision is to be provided to all group students in accordance with section 3 of the *Guidelines to Support the Code of Practice for Pastoral Care of International Students*.
6. All group students are required to have appropriate and current medical and travel insurance for the duration of their planned period of study in New Zealand, as specified in The Code of Practice.

(C) INTERNATIONAL STUDENTS / INTERNATIONAL GROUP STUDENTS

1. This school along with any international students / international group students attending, will be required to abide by the Code of Practice for the Pastoral Care of International Students.
2. Our enrolment scheme does not apply to international students / international group students, meaning their acceptance will not be dependant on their residing within a geographic zone.
3. Fees for international students / international group students will be set by the finance sub-committee and are not negotiable on an individual basis.

Initiated: May 2002

Reviewed: August 2003
July 2004
April 2006
May 2009